

BENSON PARISH COUNCIL

Parish Hall, Sunnyside, Benson, Wallingford. OX10 6LZ
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Benson Parish Council Halls Committee meeting to be held on Thursday 12th March 2015 at 7:30PM in the Committee Room

Councillors are reminded to sign the attendance register.

AGENDA

1. **Apologies.**
2. **Declarations of Interest.** In accordance with Standing Orders, Councillors are reminded that they should declare any interests in items which are on the agenda to be discussed at the meeting and sign the book.
3. **Public Session.** To allow members of the public to ask questions and address the Chairman.
4. **Youth Hall.**
 - a. To discuss the possibility that Benson Pre-School may close from September 2015.
 - b. Issues:
 - i. To discuss the installation of new curtain rails.
 - c. Maintenance issues.
 - i. To note that the painting of the interior hall is complete.
 - ii. To note the emergency repair of the youth hall disabled toilet 'saniflow' pumping unit.
5. **Pavilion:**
 - a. Issues:
 - i. To note that the pavilion clock has been fixed by tightening the knurled nut on the back of the clock.
 - ii. To discuss the Fire Risk requirements to be resolved to enable the storage space above the pavilion to be taken back into use.
 - b. Maintenance issues.
6. **Parish Hall.**
 - a. Halls Extension.
 - i. To discuss the Hall Extension and the progress of the Business Plan.
 - b. Issues.
 - c. Maintenance issues.
 - i. To note minor improvements to the parish office with additional shelving and lighting.
 - ii. To discuss the possibility of replacing paper hand towels dispensers with modern hand dryers.
 - iii. To discuss what maintenance and repair to carry out on the parish hall main doors.

7. **General Items:**
 - a. Update on the requirement to discuss current procedures for extended licenses for hirers and hirer documentation.
8. **Items to Note.**
9. **To consider any other items brought to the meeting.**
10. **Date and location of next meeting:** Thursday 28th May 2015.



P Eldridge
Parish Clerk
6th Mar 2015