

BENSON PARISH COUNCIL

Parish Hall, Sunnyside, Benson, Wallingford. OX10 6LZ
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**Benson Parish Council Awards Committee Meeting held on
Thursday 19th March 2015 at 8:30AM in the Parish Hall Committee Room**

Minutes

Present: Cllr T Stevenson Cllr P Peers
Cllr P Baylis

1. **Apologies.** There were no apologies as all members were present.
2. **Declarations of Interest.** There were no declarations of interest.
3. **Awards.** To decide the winners of the Benson 2015 Bob Griffiths Trophy and Don Fletcher Community Award:
 - a. Bob Griffiths Trophy. It was agreed that as there had been no nominations from Benson parishioners for the trophy there would be no presentation of the trophy made in 2015.
 - b. Don Fletcher Community Award. It was noted that there had been no nominations from Benson parishioners. It was agreed to make a recommendation to full council that:
Recommendation to full council that the Don Fletcher Community Award should be awarded to the War Memorial team that care for the garden around it.
4. **Benson Tubs.** To review and confirm the letter to be sent to Benson Village Tubs holders. It was agreed that the letter should be delivered to tub carers along with the £5 voucher ASAP and in any event before the Annual Parish Meeting. Cllr T Stevenson agreed to circulate the tub carer list around the committee members so that it could be updated with addresses, including email addresses where known.
Action: Clerk to purchase vouchers.
Action: Cllr T Stevenson to circulate tub carer list.
5. **Items for Councillors to Note.** There were no items to note.
6. **To confirm the date of the next meeting.**



Peter Eldridge
Proper Officer
19th March 2015

**Annex A
Actions for the Awards Committee
as at 19th March 2015**

Serial No	Action	Assigned To
1.	Clerk to produce a draft administrative procedure for the award of the Bob Griffiths Award. Awards Committee Meeting Minutes dated 31 st July 2014 (5.b.). <i>In Progress.</i>	Clerk
2.	Clerk to produce a draft administrative procedure for the award of the Don Fletcher Award. Awards Committee Meeting Minutes dated 31 st July 2014 (6.b.). <i>In Progress.</i>	Clerk
3.	Clerk to produce a draft administrative procedure for the Benson Flower Tub Competition. Awards Committee Meeting Minutes dated 31 st July 2014 (7.b.). <i>In Progress.</i>	Clerk
4.	Clerk to arrange a date for the September 2014 meeting. Awards Committee Meeting Minutes dated 31 st July 2014 (9.). <i>Date decided. Item closed.</i>	Clerk
5.	Cllr T Stevenson research shields and write to the Benson Garden Club. Awards Committee Meeting Minutes dated 7 th November 2014 (9.). <i>Waiting for purchase of vouchers. Item closed.</i>	Cllr T Stevenson
6.	Clerk to purchase vouchers. Awards Committee Meeting Minutes dated 19 th March 2015(4.). <i>In Progress.</i>	Clerk
7.	Cllr T Stevenson to circulate tub carer list. Awards Committee Meeting Minutes dated 19 th March 2015(4.). <i>List circulated. Item closed.</i>	Cllr T Stevenson