

## BENSON PARISH COUNCIL

Parish Hall, Sunnyside, Benson, Wallingford. OX10 6LZ

Tel: 01491 825038 e-mail: [www.bensonpc.org.uk](http://www.bensonpc.org.uk)

**You are summoned to the meeting of the Benson Parish Council  
to be held on Thursday 22<sup>nd</sup> September 2016 at 7:30pm  
in the Parish Hall Committee Room**

Plans will be on display for the Parish Councillors and Public at 7PM

Councillors are reminded to sign the Attendance Register

Councillors should arrive early to review purchase invoices and sign cheques

### AGENDA

1. **Apologies.**
2. **Declarations of Interest.** – Members must ensure that they complete the Declaration of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or stay in the meeting to make representations and then leave the meeting prior to any considerations or determinations of the item).
3. **To receive reports from the following:**
  - a. Cllr M Gray – OCC Member.
  - b. Cllr F Bloomfield – SODC Member.
  - c. Cllr R Pullen – SODC Member.
4. **Public Session.** To allow members of the public to ask questions and address the Chairman. (It should be noted that the time allocated for the public session is a total of 10 minutes for all those wishing to speak as per council Standing Orders para 1.e.).
5. **Minutes of Last Meeting:** To approve and sign minutes of the meeting held on Thursday 25<sup>th</sup> August 2016.
6. **Benson Parish Council Planning Committee:**
  - a. To approve and sign the minutes of the planning meeting held on Thursday 8<sup>th</sup> September 2016.
  - b. To consider Planning Applications:
    - i. **BPC53/16/P16/S2852/LB.** Fifield Farmhouse Road, Between Cottesmore Lane and Fifield Manor, Benson, WALLINGFORD, OX10 6HA. Conversion of existing utility space and above to be part of main dwelling. Remove existing external door, replace with wooden casement window. Internal work.
    - ii. **BPC54/16/P16/S2853HH.** Fifield Farmhouse Road, Between Cottesmore Lane and Fifield Manor, Benson, WALLINGFORD, OX10 6HA. Conversion of existing utility space and above to be part of main dwelling. Remove existing external door, replace with wooden casement window. Internal work.
    - iii. **BPC55/16/P16/S2647/LB.** Ivy Cottage 10 Castle Square, Benson, OX10 6SD. Repair and replace windows and side door.
    - iv. **BPC56/16/P16/S2938/HH.** 4 Sunnyside, Benson, OX10 6LZ. Two-storey rear extension & addition of roof lights.

- v. **BPC57/16/P16/S3015/HH.** 35 Blacklands Road, Benson, Oxfordshire, OX10 6NW.  
Single storey rear extension.
- c. To note Planning Decisions:
  - i. **BPC40/16/P16/S2221/HH.** 21 Old London Road, Benson, OX10 6RR.  
Rear 'chalet' extension.  
**Permission Granted.**
  - ii. **BPC04/16/P15/S4227/O.** Rear of 22 and 24 Blacklands Road Blacklands Road Benson OX10 6NW.  
Outline application for the demolition of no's 22 and 24 Blacklands Road and the erection of 19no. dwellings, including 16 starter homes (all matters except access reserved) on site of no's 22/24 and land to the rear.  
**Permission Refused.**
  - iii. **BPC43/16/P16/S2568/HH:** Merrienda, 4 St Helens Crescent, Benson, OX10 6RX.  
Garage conversion and extension, demolition of conservatory and subsequent building of single storey rear extension, addition of side first floor dormer and building of front two storey extension with open lean to porch.  
**Permission Granted.**
- d. To receive a report from the Chairman of the Planning Committee.

**7. Benson Parish Council Finance Committee:**

- a. To approve and sign the minutes of the Finance Committee held on Tuesday 13<sup>th</sup> September 2016.
- b. To present finance recommendations to Council:
  - i. **Recommendation to full council that Griffiths and Partners are engaged to prepare valuations of the council's land holdings, maximum 12 properties, at a cost of £150 +VAT per property. To engage**
  - ii. **Recommendation to full council that Christopher Bates is engaged to prepare reinstatement valuations of the council's buildings at a cost of £80 +VAT per hour the cost not to exceed £1000 +VAT.**
  - iii. **Recommendation to full council that the new circulated Finance Regulations are adopted by Benson Parish Council.**
- c. To receive a report from the chairman of the finance committee.

**8. Benson Parish Council Halls Committee:**

- a. To approve and sign the minutes of the Halls Committee held on Thursday 1<sup>st</sup> September 2016.
- b. To present halls recommendations to Council.
  - i. **Recommendation to full council that permission is granted to Benson United Football Club (BUFC) to store folding goalposts on the rear wall of the hall directly adjacent to the outside of the rear of the stage on brackets to be installed by the club with the following conditions:**
    - 1) **Posts should be stored with crossbars facing down to avoid individuals swinging on them whilst attached to the hall wall.**
    - 2) **That BUFC assume full responsibility for the upkeep, public**

**liability including player injury, security and insuring of the stored goalposts.**

**3) Benson Parish Council is provided with copies of all insurance certificates.**

**4) That the goalposts are stored side by side and padlocked together on the provided brackets.**

**5) Nets should be removed from the posts and stored in garage after each use.**

c. To receive a report from the Chairman of the Halls Committee.

**9. Benson Parish Council Recreation and Lands Committee:**

a. To approve and sign the minutes of the Recreation and Lands Committee held on Thursday 8<sup>th</sup> September 2016.

b. To present recreation and lands recommendations to Council:

i. **That Benson Parish Council allocates funding not to exceed £1500 +VAT for the purchase of new bicycle racks to be installed around Benson village.**

ii. **That Benson Parish Council adopts the policy for the Use of Rivermead park area.**

iii. **That Benson Parish Council permit Mr P Collins to have one hive of honey bees on his allotment, subject to strict adherence of council policy, including provision of all insurance documentation and proof of appropriate body membership, as required.**

c. To receive a report from the Chairman of the Recreation and Lands Committee.

**10. Benson Neighbourhood Plan Steering Group:**

a. To receive a report from the Chairman of the Steering Group.

**11. Benson Parish Council Working Groups.** To receive reports from the Benson Parish Council Working Groups:

**12. Benson Parish Council Chairman:**

a. To receive a report from the Chairman.

b. To report on any items or issues brought forward.

**13. To discuss and agree any Proposals or Approvals.** No proposals were submitted.

**14. Correspondence:**

a. To review correspondence and post received as detailed on attached list (to follow).

b. To review Parish Office Notes as detailed on attached list (to follow).

**15. Finance:**

a. To sign off the reconciled bank statement for the current account as at 31<sup>st</sup> August 2016.

b. To sign cheques as detailed on the attached list (to follow).

**16. Questions to the Chairman:**

- a. Cllr T McTeague asked: there appears to be a difference of opinion about the ownership of land/building of the youth hall. Please could you clarify the following:
- i. Who owns the land?
  - ii. Who owns the building 3.
  - iii. What sort of lease do we have?
  - iv. Who is responsible for ensuring it is a safe building and it satisfies statutory regulations.

**17. Items for Councillors to Note.**

**18. To confirm the date of the next council meeting.** Thursday 27<sup>th</sup> October 2016.

**19. Dates of Next Meetings:**

- a. Parish Council Meeting. Thursday 27<sup>th</sup> October 2016.
- b. Finance Meeting Tuesday 18<sup>th</sup> October 2016.
- c. Halls Meeting Thursday 13<sup>st</sup> October 2016.
- d. Recreation and Lands Meeting Thursday 10<sup>th</sup> November 2016.
- e. Planning Meetings (to be notified).



Peter Eldridge  
Proper Officer  
16<sup>th</sup> September 2016