

BENSON PARISH COUNCIL

Parish Hall, Sunnyside, Benson, Wallingford. OX10 6LZ
Tel: 01491 825038 e-mail: bensonparish.council@virgin.net

**You are summoned to the meeting of the Benson Parish Council
to be held on Thursday 25th August 2016 at 7:30pm
in the Parish Hall Committee Room**

Plans will be on display for the Parish Councillors and Public at 7PM

Councillors are reminded to sign the Attendance Register

Councillors should arrive early to review purchase invoices and sign cheques

AGENDA

1. **Apologies.**
2. **Declarations of Interest.** – Members must ensure that they complete the Declaration of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or stay in the meeting to make representations and then leave the meeting prior to any considerations or determinations of the item).
3. **To receive reports from the following:**
 - a. Cllr M Gray – OCC Member.
 - b. Cllr F Bloomfield – SODC Member.
 - c. Cllr R Pullen – SODC Member.
4. **Public Session.** To allow members of the public to ask questions and address the Chairman. (It should be noted that the time allocated for the public session is a total of 10 minutes for all those wishing to speak as per council Standing Orders para 1.e.).
5. **Minutes of Last Meeting:** To approve and sign minutes of the meeting held on Thursday 28th July 2016.
6. **Benson Parish Council Planning Committee:**
 - a. To approve and sign the minutes of the planning meeting held on Tuesday 9th August 2016.
 - b. To consider Planning Applications:
 - i. **BPC44/16/P16/S1133/FUL.** Spice Garden, F/food takeaway, 39 High Street, Benson, OX10 6RP.
Proposed loft conversion with small dormer windows. Extend existing pitched roof over small rear projection.
Amendment: No. 1 - dated 9th August 2016
Proposal : Proposed loft conversion with roof lights. Extend existing pitched roof over small rear projection.(As amplified by e-mail form agent received 14 June 2016 and amended by drawing BP/S1-1D accompanying letter from agent dated 9 August 2016 removing dormer windows).
 - c. To note Planning Decisions:
 - i. **BPC31/16/P16/S1907/HH:** 2 Port Hill Road, Benson, OX10 6NF.
Erection of a 2 storey extension on the west side of the house.
Permission Granted
 - ii. **BPC37/16/P16/S2177/HH:** 5 Littleworth Road, Benson, OX10 6LY.
Demolition of existing single storey conservatory/garden room and erection of a two storey extension.

Permission Granted

- d. To note:
 - i. That the planning application for P15/S4227/FUL was withdrawn from being heard at the SODC planning committee meeting 10th August 2016 to enable the planning committee to carry out a site visit.
 - ii. The Grundon submission of a planning application for waste delivery at Ewelme Transfer on Bank holidays.
 - iii. That Cllr J Fowler has submitted Benson Parish Council response on the Preferred Options Consultation.
- e. To receive a report from the Chairman of the Planning Committee.

7. Benson Parish Council Finance Committee:

- a. To approve and sign the minutes of the Finance Committee held on Thursday 11th August 2016.
- b. To present finance recommendations to Council :
 - i. **Recommendation to Full Council that £13000 +VAT Be allocated to the Fire Regulation compliance works from the Youth Hall replacement budget and Parish Hall regeneration budget.**
 - ii. **Recommendation to Full Council that £5000 +VAT is allocated for the eradication of Giant Hogg Weed infestations at Millbrook Mead and adjacent to the Cuckoo Pen from the tree maintenance budget.**
 - iii. **Recommendation to Full Council that £1072 +VAT be allocated to the emergency water leak repair at Benson allotments from the Village maintenance and equipment budget.**
- c. To receive a report from the chairman of the finance committee.

8. Benson Parish Council Halls Committee.

- a. To approve and sign the minutes of the Halls Committee held on Thursday 11th August 2016.
- b. To present halls recommendations to Council. There were no recommendations from the halls committee.
- c. To receive a report from the Chairman of the Halls Committee.

9. Benson Parish Council Recreation and Lands Committee. There was no meeting of the recreation and lands committee in August 2016.

- a. To discuss potential options for the use of the salt store.
- b. To receive a report from the Chairman of the Recreation and Lands Committee.

10. Benson Neighbourhood Plan Steering Group:

- a. To receive a report from the Chairman of the Steering Group.

11. Benson Parish Council Working Groups. To receive reports from the Benson Parish Council Working Groups:

12. Benson Parish Council Chairman:

- a. To receive a report from the Chairman.

- b. To report on any items or issues brought forward.
- 13. To discuss and agree any Proposals or Approvals.** No proposals were submitted.
- 14. Correspondence:**
- a. To review correspondence and post received as detailed on attached list (to follow).
 - b. To review Parish Office Notes as detailed on attached list (to follow).
- 15. Finance:**
- a. To sign off the reconciled bank statement for the current account as at 31st July 2016.
 - b. To sign cheques as detailed on the attached list (to follow).
- 16. Questions to the Chairman:** Questions should be provided to the Parish Clerk by Tuesday 12 Noon prior to the meeting.
- 17. Items for Councillors to Note.**
- 18. To confirm the date of the next council meeting.** Thursday 22nd September 2016.
- 19. Dates of Next Meetings:**
- a. Parish Council Meeting. Thursday 22nd September 2016.
 - b. Finance Meeting Tuesday 13th September 2016.
 - c. Halls Meeting Thursday 1st September 2016.
 - d. Recreation and Lands Meeting Thursday 8th September 2016.
 - e. Planning Meetings (to be notified).



Peter Eldridge
Proper Officer
19th August 2016