

BENSON PARISH COUNCIL

Parish Hall, Sunnyside, Benson, Wallingford. OX10 6LZ
Tel: 01491 825038 e-mail: bensonparish.council@virgin.net

**You are summoned to the meeting of the Benson Parish Council
to be held on Thursday 28th July 2016 at 7:30pm
in the Parish Hall Committee Room**

Plans will be on display for the Parish Councillors and Public at 7PM

Councillors are reminded to sign the Attendance Register

Councillors should arrive early to review purchase invoices and sign cheques

AGENDA

1. **Apologies.**
2. **Declarations of Interest.** – Members must ensure that they complete the Declaration of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or stay in the meeting to make representations and then leave the meeting prior to any considerations or determinations of the item).
3. **To receive reports from the following:**
 - a. Cllr M Gray – OCC Member.
 - b. Cllr F Bloomfield – SODC Member.
 - c. Cllr R Pullen – SODC Member.
4. **Public Session.** To allow members of the public to ask questions and address the Chairman. (It should be noted that the time allocated for the public session is a total of 10 minutes for all those wishing to speak as per council Standing Orders para 1.e.).
5. **Minutes of Last Meeting:** To approve and sign minutes of the meetings held on Thursday 23rd June 2016.
6. **Benson Parish Council Planning Committee:**
 - a. To approve and sign the minutes of the planning meeting held on Tuesday 12th July 2016.
 - b. To consider Planning Applications:
 - i. **BPC40/16/P16/S2221/HH.** 21 Old London Road, Benson, OX10 6RR. Rear 'chalet' extension.
 - ii. **BPC41/16/P16/S2234/HH.** Potters Farmhouse, Old London Road, near Ewelme OX10 6PX.
PROPOSED REMODELLING OF EXISTING ACCOMMODATION & ERECTION OF CART SHED STYLE GARAGING.
 - iii. **BPC17/16/P16/S0860/HH.** 49 Preston Crowmarsh, Wallingford, OX10 6SL.
Demolishing two outbuildings/sheds (wooden) and replacing them a new shed for a back garden.
Amendment 1 as amplified by the tree report dated July, 2016
 - c. To note Planning Decisions:
 - i. **BPC24/16/P16/S1404/HH.** 74 Preston Crowmarsh OX10 6SL.
New first floor and ground floor additions and alterations.
Permission Granted.

ii. **BPC25/16/P16/S1695/FUL.** Hethersett, 8 Mill Lane, Benson, OX10 6SL. Demolition of existing attached garage and attached single-storey wing forming redundant doctor's surgery, construction of new replacement two-storey side extension, single-storey rear extension and single-storey front extensions. New vehicular access gate fronting Mill Lane to existing driveway. Additional raised terrace to rear of new rear extension. Change of use from doctors/dentists surgery to residential use.

Permission Granted.

d. Local Plan 2032 Preferred Options Consultation June 2016. To discuss and formulate the Benson Parish Council response.

e. To receive a report from the Chairman of the Planning Committee.

7. **Benson Parish Council Finance Committee:**

a. To approve and sign the minutes of the Finance Committee held on Tuesday 19th July 2016.

b. To present finance recommendations to Council:

i. **Recommendation to Full Council that £423 + VAT be allocated from the 2016/17 staff training budget of £500 for RFO AAT Level 2 Bookkeeping online course and Halls Manager Excel and Word online courses.**

c. To receive a report from the Chairman of the Finance Committee.

8. **Benson Parish Council Halls Committee:**

a. To approve and sign the minutes of the Halls Committee held on Tuesday 12th July 2016.

b. To present a halls recommendations. There were no recommendations from the halls committee.

c. To receive a report from the Chairman of the Halls Committee.

9. **Benson Parish Council Recreation and Lands Committee.**

a. To approve and sign the minutes of the Extraordinary Recreation and Lands Committee held on Tuesday 19th July 2016.

b. To present recreation and lands recommendations:

i. **Recommendation to Full Council that permission is granted to Benson United Football Club (BUFC) to store 2 x portable goalposts along the edge of the Sunnyside recreation area at the Northern corner adjacent to Hale Road with the conditions:**

1) **That BUFC assume full responsibility for the upkeep, public liability, security and insuring of the stored goalposts.**

2) **That the goalposts are stored side by side padlocked together and additionally secured to fixed posts at each end with padlocks.**

3) **Nets should be removed from the posts after each use.**

c. To receive a report from the Chairman of the Recreation and Lands Committee.

10. **Benson Parish Council Technology Committee:**

- a. To approve and sign the minutes of the Technology Committee held on Tuesday 19th July 2016.
 - b. To present technology committee recommendations to Council:
 - i. **Recommendation to Full Council that Oxford IT Solutions be engaged to install clouds services on the 3 council computers at a cost not to exceed £280 + VAT.**
 - ii. **Recommendation to Full Council that Oxford IT Solutions be contracted to provide computer maintenance contract on the 3 council computers at a cost not to exceed £240 + VAT for the first year.**
 - c. To receive a report from the Chairman of the Technology Committee.
- 11. Benson Parish Council Working Groups.** To receive reports from the Benson Parish Council Working Groups:
- 12. Benson Parish Council Chairman:**
- a. To receive a report from the Chairman.
 - b. To report on any items or issues brought forward.
- 13. To discuss and agree any Proposals or Approvals.**
- a. No proposals were brought to the meeting
- 14. Correspondence:**
- a. To review correspondence and post received as detailed on attached list (to follow).
 - b. To review Parish Office Notes as detailed on attached list (to follow).
- 15. Finance:**
- a. To sign off the reconciled bank statement for the current account as at 30th June 2016.
 - b. To consider Grant applications payable under powers from 1972 Local Government Act (s137):
 - i. Grant request from Enrych Oxfordshire.
 - c. To sign cheques as detailed on the attached list (to follow).
- 16. Questions to the Chairman:** Questions should be provided to the Parish Clerk by Tuesday 12 Noon prior to the meeting.
- 17. Items for Councillors to Note.**
- 18. To confirm the date of the next council meeting.** Thursday 25th August 2016.
- 19. Dates of Next Meetings:**
- a. Parish Council Meeting. Thursday 25th August 2016.
 - b. Finance Meeting Thursday 11th August 2016.
 - c. Halls Regeneration Meeting Thursday 11th August 2016.
 - d. Recreation and Lands Meeting Thursday 8th September 2016.
 - e. Planning Meetings (to be notified).

Handwritten signature of Peter Eldridge in black ink.

Peter Eldridge
Proper Officer
22nd July 2016