

# BENSON PARISH COUNCIL

Benson Parish Hall, Sunnyside, Benson, Wallingford, OX10 6LZ  
Tel: 01491 825038 E-mail: clerk@bensonpc.org.uk

## Full Council meeting of the Benson Parish Council to be held on Thursday 22<sup>nd</sup> November at 7:30pm in the Parish Hall Committee Room

Councillors are reminded to sign the Attendance Register

Councillors should arrive early to review purchase invoices and sign cheques

### AGENDA

#### 1. Apologies

#### 2. Declarations of interest

Members must ensure that they complete the Declaration of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or stay in the meeting to make representations and then leave the meeting prior to any considerations or determinations of the item).

#### 3. To receive reports from the following:

- a. Cllr M Gray – OCC Member
- b. Cllr F Bloomfield – SODC Member
- c. Cllr S Cooper – SODC Member

#### 4. Public session

To allow members of the public to ask questions and address the Chair.  
(It should be noted that the time allocated for the public session is a total of 10 minutes for all those wishing to speak as per council Standing Orders para 1.e.).

#### 5. Minutes of the last meeting

To approve and sign minutes of the Full Council meeting held on Thursday 25<sup>th</sup> October 2018

#### 6. Benson Parish Council planning committee

a. To consider the following planning applications:

i. **BPC122/18 P18/S3357/HH Application Type: Other**

**Proposal:** Single storey rear extension

**Address:** 40 High Street Benson Wallingford OX10 6RP

ii. **BPC123/18 P18/S3358/LB Application Type: Other**

**Proposal:** Single storey rear extension

**Address:** 40 High Street Benson Wallingford OX10 6RP

iii. **BPC124/18 P18/S2262/RM Application Type: Major Amendment: No. 1 - dated 18th October 2018**

**Proposal:** A reserved matters application for the erection of 241 dwellings (including 40% affordable) with associated internal access, public open space, landscaping, sports provision, nature park and woodland, provision of community facilities including relocated school playing fields, youth hut, skate park and play space in association with outline application P16/S1139/O. (As amended by revised drawings listed on drawing issue sheet 17212 dated 12 October 2018 and transport note and as clarified by landscape drawings on ACD Environmental drawing issue sheet dated 17 October 2018)

**Address:** Land to the north of Littleworth Road Benson

iv. **BPC125/18 P18/S3432/HH Application Type: Other**

**Proposal:** Proposed single/two storey rear extension

**Address:** 15 Watlington Road Benson OX10 6LT

v. **BPC126/18 P18/S3563/HH Application Type: Other**

**Proposal:** Demolition of existing rear conservatory, outbuildings and raised deck. Erection of a two storey side and rear extensions, replacement raised deck

**Address:** Churchfield Cottage 15 Oxford Road Benson OX10 6LX

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- vi. **BPC127/18 P18/S3039/FUL Application Type: Minor**  
**Proposal:** Detached 3 bedroom dwelling  
**Address:** 1 Newton Way Benson OX10 6NS
- vii. **BPC128/18 P18/S3706/FUL Application Type: Minor**  
**Proposal:** Refurbishment of existing dwelling at 51 Littleworth Road and erection of one new 3 - bedroom dwelling in the infill plot between nos 51 and 55 Littleworth Road. Demolition of existing outbuilding and single storey extension at 51 Littleworth Road and provision of replacement single storey extension  
**Address:** 51 Littleworth Road Benson OX10 6LY
  
- b. To note the following planning decisions:
  - i. **BPC110/18 P18/S2615/HH Planning permission GRANTED 23<sup>rd</sup> October 2018**  
**Application proposal, including any amendments:** Single storey rear extension with glazed rooflights and replacement roof and new cladding to existing side projection  
**Site Location:** 1 Old Barn Close Benson OX10 6LN
  - ii. **BPC111/18 P18/S2539/HH Planning permission GRANTED 24<sup>th</sup> October 2018**  
**Application proposal, including any amendments:** To create two new velux windows in the roof - one north facing and one south facing  
**Site Location:** 7 Fifield Barns Benson OX10 6EZ
  - iii. **BPC112/18 P18/S2540/LB Listed building consent GRANTED 24<sup>th</sup> October 2018**  
**Application proposal, including any amendments:** To create two new velux windows in the roof - one north facing and one south facing.  
**Site Location:** 7 Fifield Barns Benson OX10 6EZ
  - iv. **BPC116/18 P18/S3306/LB**  
**Application proposal, including any amendments:** Removal of internal partition walls and changes to the fenestration of an existing single-storey rear extension. (Works already carried out)  
**Site Location:** 15 Brook Street Benson OX10 6LQ

### 7. Benson Parish Council Finance Committee

- a. **Minutes of the last meeting**  
To approve and sign minutes of the meetings held on 1<sup>st</sup> and 13<sup>th</sup> November 2018
- b. To receive a report from the Chair of the Finance Committee

### 8. Benson Parish Council Halls Committee

- a. **Minutes of the last meeting**  
To approve and sign minutes of the meetings held on Thursday 18<sup>th</sup> October 2018 and Tuesday 13<sup>th</sup> November 2018
- b. To receive a report from the Chair of the Halls Committee

### 9. Benson Parish Council Recreations and Lands Committee

- a. **Minutes of the last meeting**  
To approve and sign minutes of the meeting held on Thursday 8<sup>th</sup> November 2018
- b. To receive a report from the Chair of the Recreations and Lands Committee
- c. To make a decision on the Bertie West Field/23 Horseshoes Lane boundary
- d. To make a decision on the location of the Well's Crossing plinth
- e. To make a decision on installing a dropped kerb and marking one parking space with hatchings to provide accessible pedestrian access to the Parish Hall from the Watlington Road crossing
- f. Recommendations to Full Council
- i. **Recommendation to Full Council to pay up to £2,004 + VAT to relocate the Anthill climber in Green Close, location to be decided, subject to the Wicksteed warranty not being affected.**
- ii. **Recommendation to Full Council to spend up to £20 + VAT per meter for up to 120 meters on the Parish Hall car park hedge laying subject to verification by Cllr**

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### **Stevenson of the most suitable contractor**

#### **10. Benson Parish Council Technology Committee**

##### **a. Minutes of the last meeting**

- To approve and sign minutes of the meeting held on Tuesday 2<sup>nd</sup> October 2018
- b. To receive a report from the Chair of the Technology Committee

#### **11. To receive reports from Benson Parish Council Working Groups and Outside Bodies**

- a. Parish Hall Extension Working Group
- b. Neighbourhood Plan Delivery Group
- c. WWI Event Working Group

#### **12. To appoint two Councillors as substitute members of the Finance Committee whose role will be to replace the ordinary members at a meeting of a committee if the ordinary members of the committee confirm to the Proper Officer 3 working days before the meeting that they are unable to attend**

#### **13. Benson Community Association dissolution and Warwick Spinney ownership**

#### **14. Presentation by the 1<sup>st</sup> Benson Scouts Group**

#### **15. To discuss and agree any proposals or approvals**

- a. To consider the request from the 1<sup>st</sup> Benson Scout Group for approval of the group's future accommodation plans:
  - 1. Short term temporary expansion on existing site
  - 2. Long term rebuild of existing site
- b. To consider the report and proposal from the Neighbourhood Plan Delivery Group Infrastructure Team to formally raise the matter of an upgrade to the crossing on the A4074 with OCC

#### **16. To consider the name Williams as put forward by the developer of the 11 new properties off Blacklands Road or suggestions of an alternative name**

#### **17. To make a decision on the request from the Bensington Society History Group to store/display models of Benson village at Benson Parish Hall**

#### **18. Correspondence**

- a. To review correspondence and post received
- b. To review Parish Office notes

#### **19. Finance**

- a. To sign off the reconciled bank statements for the current accounts as at 31<sup>st</sup> October 2018
- b. To sign cheques as detailed
- c. To agree the amount to be granted to Benson Little Acorns Baby and Toddler Group to cover hall hire costs

#### **20. Questions to the Chairman**

Questions should be provided to the Parish Clerk by Tuesday 12 noon prior to the meeting.

#### **21. Items for Councillors to note**

#### **22. To confirm the date of the next Council meeting and agree dates for 2019 meetings**

Thursday 13<sup>th</sup> December 2018

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**23. Dates of next meetings**

- a. **Planning Committee** Thursday 13<sup>th</sup> December 2018 at Full Council
- b. **Finance Committee** TBA
- c. **Halls Committee** TBA
- d. **Recreation and Lands Committee** 14<sup>th</sup> February 2018
- e. **Technology Committee** TBA

Elizabeth Lemaire  
Parish Clerk  
15<sup>th</sup> November 2018