

BENSON PARISH COUNCIL

Benson Parish Hall, Sunnyside, Benson, Wallingford, OX10 6LZ
Tel: 01491 825038 E-mail: clerk@bensonpc.org.uk

Full Council meeting of the Benson Parish Council to be held on Thursday 25th October 2018 at 7:30pm in the Parish Hall Committee Room

Councillors are reminded to sign the Attendance Register

Councillors should arrive early to review purchase invoices and sign cheques

AGENDA

1. Apologies

2. Declarations of interest

Members must ensure that they complete the Declaration of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or stay in the meeting to make representations and then leave the meeting prior to any considerations or determinations of the item).

3. To receive reports from the following:

- a. Cllr M Gray – OCC Member
- b. Cllr F Bloomfield – SODC Member
- c. Cllr S Cooper – SODC Member

4. Public session

To allow members of the public to ask questions and address the Chair.

(It should be noted that the time allocated for the public session is a total of 10 minutes for all those wishing to speak as per council Standing Orders para 1.e.).

5. Minutes of the last meeting

To approve and sign minutes of the Full Council meeting held on Thursday 27th September 2018.

6. Benson Parish Council planning committee

a. To consider the following planning applications:

- i. **BPC114/18 P18/S3234/FUL** (Full Application) Application Type: Minor

Proposal: Erection of a single storey rear extension, new front entrance ramp and internal alterations

Address: Imogen Dental 14 High Street Benson OX10 6RP

- ii. **BPC115/18 P18/S3235/LB** (Listed Building Consent) Application Type: Other

Proposal: Erection of a single storey rear extension, new front entrance ramp and internal alterations

Address: Imogen Dental 14 High Street Benson OX10 6RP

- iii. **BPC116/18 P18/S3306/LB** (Listed Building Consent) Application Type: Other

Proposal: Removal of internal partition walls and changes to the fenestration of an existing single-storey rear extension

Address: 15 Brook Street Benson OX10 6LQ

- iv. **BPC117/18 OCC ref: R3.0114/18** Planning application by Oxfordshire County Council for planning permission

Proposal: New single storey three classroom teaching block, including withdrawal room, toilets, stores, ancillary rooms together with minor modifications to hard and soft landscaping and modified parking arrangements

Address: Benson C of E School, Oxford Road, Benson, Wallingford, Oxfordshire, OX10 6LX

- v. **BPC118/18 P18/S3219/FUL** (Full Application) Application Type: Minor

Proposal: Variation of condition 2 (approved plans) on application P17/S4144/FUL Demolition of garages, workshops and offices and replaced with six dwellings with car parking, comprising of three detached houses, a pair of semi-detached houses and a detached

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bungalow

Address: Atlanta Garage Beggarsbush Hill Benson OXON OX10 6PL

vi. **BPC120/18 P18/S3366/CC**

Proposal: New single storey three classroom teaching block, including withdrawal room, toilets, stores, ancillary rooms together with minor modifications to hard and soft landscaping and modified parking arrangements

Address: Benson CofE Primary School Oxford Road Benson OX10 6LX

vii. **BPC121/18 P18/S2516/FUL** (Full Application) Application Type: Minor

Amendment: No. 1 - dated 15th October 2018

Proposal: Construction of one house with garage on land adjoining Lower Farm House. (As per amended plans received 15 October 2018)

Address: Land between 51 Preston Crowmarsh and Lower Farm House Preston Crowmarsh OX10 6SL

b. To note the following planning decisions:

i. **BPC105/18 P18/S2605/HH**

Application proposal, including any amendments: Ground floor single storey extension for inclusive living

Site Location: 19 Castle Close Benson OX10 6SN

Planning permission GRANTED 25th September 2018

ii. **BPC106/18 P18/S2396/LB**

Application proposal, including any amendments: Retention of clock tower and insertion of lintel over doorway at out building at Lower Farm House

Site Location: Lower Farm House Preston Crowmarsh OX10 6SL

Listed building consent GRANTED 1st October 2018

iii. **BPC96/18 OCC ref: MW.0083/18**

Planning Permission for Agrivert The Stables, Radford, Chipping Norton, OX7 4EB for Section 73 application to continue the development of the erection and use of an open windrow composting facility (permitted by permission P13/S1971/CM (MW.0076/13)), without complying with condition 1, in order to vary the approved plans and documents to allow for a higher annual waste tonnage throughput at Battle Farm, Benson Lane, Preston Crowmarsh, Wallingford

Planning permission has now been granted for the above development 2nd October 2018

iv. **BPC99/18 P18/S2452/HH**

Application proposal, including any amendments: Two-storey side extension and single-storey rear extension

Site Location: 4 Lower End Benson Road Ewelme OX10 6HB

Planning permission GRANTED 8th October 2018

v. **BPC119/18 P18/S3256/LDP**

CERTIFICATE OF LAWFUL DEVELOPMENT FOR: Formation of habitable room in roof space with rear dormer and front velux rooflights

Site location: 30 Passey Crescent Benson OX10 6LD

Unable to take any comments on the planning merits of the proposal into account

vi. **BPC107/18 P18/S2416/HH**

Application proposal, including any amendments: Rear conservatory extension with structural opening to rear wall. (As amended by drawings received 13th September)

Site Location: April Cottage 69 Brook Street Benson OX10 6LH

Planning permission GRANTED 9th October 2018

vii. **BPC108/18 P18/S2417/LB**

Application proposal, including any amendments: Rear conservatory extension with structural opening to rear wall. Internal wall opening and en-suite bathroom to top floor bedroom. As amended by drawings received 13th September, following conservation officer's recommendations). Removal of the Portland cement pointing and repair of the lime mortar pointing. (As confirmed by Repointing Method Statement received 19th September 2018)

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Tel: 01491 825038 E-mail: clerk@benssonpc.org.uk

Site Location: April Cottage 69 Brook Street Benson OX10 6LH

Listed building consent GRANTED 9th October 2018

- 7. Benson Parish Council Finance Committee**
 - a. Minutes of the last meeting**

To approve and sign minutes of the meeting held on Tuesday 16th October 2018
 - b. To receive a report from the Chair of the Finance Committee
 - c. Recommendations to Full Council:
 - i. Recommendation to Full Council to grant Millstream Day Centre £250 as a one-off payment rather than the full £500 requested due to concerns about the high levels of reserves shown in their accounts (see item 17.c.i)**
 - ii. Recommendation to Full Council to adopt the new Investment Strategy**
- 8. Benson Parish Council Halls Committee**
 - a. Minutes of the last meeting**

To approve and sign minutes of the meeting held on Thursday 18th October 2018
 - b. To receive a report from the Chair of the Halls Committee
 - c. Recommendations to Full Council
 - i. Recommendation to Full Council to accept the quote of £6,860 plus VAT from Kennington Flooring Limited to carry out the remedial works to the Youth Hall Floor**
- 9. Benson Parish Council Recreations and Lands Committee**
 - a. Minutes of the last meeting**

To approve and sign minutes of the meeting held on Thursday 13th September 2018
 - b. To receive a report from the Chair of the Recreations and Lands Committee
 - c. Recommendations to Full Council
 - i. Recommendation to Full Council that Benson Parish Council spends a further £1,085 plus VAT to have the lettering on the War Memorial repainted rather than re-cut as suggested by Matthew Beesley from GEM and Benson Parish Council would then seek to recover as much as possible of this spend from the War Memorials Trust**
 - ii. Recommendation to Full Council that Benson Parish Council obtains a Trees of Remembrance free sapling and commemorative plaque from OCC and The Woodland Trust to be located between the tennis courts and the B4009**
- 10. Benson Parish Council Technology Committee**
 - a. Minutes of the last meeting**

To approve and sign minutes of the meeting held on Tuesday 2nd October 2018
 - b. To receive a report from the Chair of the Technology Committee
- 11. To receive reports from Benson Parish Council Working Groups and Outside Bodies**
 - a. Parish Hall Extension Working Group
 - b. Neighbourhood Plan Delivery Group
 - c. WWI Event Working Group
- 12. Benson Community Association dissolution and Warwick Spinney ownership**
- 13. To make a decision on permission for the tenants of the Paddock to install fences at their own cost**
- 14. To allocate Cllr J Sharman to a committee**
- 15. To discuss and agree any proposals or approvals**
- 16. Correspondence**

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- a. To review correspondence and post received
- b. To review Parish Office notes

17. Finance

- a. To sign off the reconciled bank statements for the current account as at 30th September 2018
- b. To sign cheques as detailed
- c. **To consider the following grant applications payable under powers of the Local Government Act 1972 s137**
 - i. **Millstream Day Centre £1,800**
£1,300 to fund the ongoing running costs of the Centre and £500 to finance the initial phase of the Centre's "Way Forward" development plan.
 - ii. **Benson Royal British Legion £150**
Includes donation for Civic Wreath to lay at the Memorial during the Remembrance Parade.
 - iii. **Be Free Young Carers £200**
To continue the provision of expert practical and emotional support to young carers in Benson. During the period 1 April 2017 to 31 March 2018 Be Free Young Carers supported a total of 5 Benson young carers and their families, who attended 5 trips. Support is continued for these 5 young carers and their families.
 - iv. **Oxfordshire South and Vale Citizens Advice**
Application to the Parish Council for a grant for 2018/19.
In 2017/18, 127 residents from Benson Parish Council were advised in face-to-face meetings or by phone. Each advice session costs on average about £36 so the total cost of this service was an estimated £4,572.00. About 70% of this amount is supported by District Council grant but this is reducing year on year.
 - v. **Benson Little Acorns Baby and Toddler**
Request for the cost of hall hire to be waived or reduced further or a grant to pay towards this cost.
 - vi. **Samaritans Oxford**
For the continued support of people who are unhappy, desperate, or contemplating suicide. Any contribution gratefully received. Costs per day are £150, per week £1,050, per month £4,500 and the cost of training £6,000.

18. Questions to the Chairman

Questions should be provided to the Parish Clerk by Tuesday 12 noon prior to the meeting.

19. Items for Councillors to note

20. To confirm the date of the next Council meeting – Thursday 22nd November 2018

21. Dates of next meetings

- a. **Planning Committee** Thursday 22nd November 2018
- b. **Finance Committee** Thursday 1st November 2018
- c. **Halls Committee** TBC
- d. **Recreation and Lands Committee** Thursday 8th November 2018
- e. **Technology Committee** Saturday 3rd November 2018

Elizabeth Lemaire
Parish Clerk
18th October 2018