

**BENSON PARISH COUNCIL**

Parish Hall, Sunnyside, Benson, Wallingford. OX10 6LZ  
Tel: 01491 825038 e-mail: [bensonparish.council@virgin.net](mailto:bensonparish.council@virgin.net)

**Benson Parish Council Halls Committee meeting to be held  
on Thursday 13<sup>th</sup> October 2016 at 7:30PM in the Parish Committee Room**

*Councillors are reminded to sign the attendance register.*

**AGENDA**

1. **Apologies.**
2. **Declarations of Interest.** – Members must ensure that they complete the Declaration of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or stay in the meeting to make representations and then leave the meeting prior to any considerations or determinations of the item).
3. **Public Session.** To allow members of the public to ask questions and address the Chairman. (It should be noted that the time allocated for the public session is a total of 10 minutes for all those wishing to speak as per council Standing Orders para 1.e.).
4. **Youth Hall.**
  - a. To receive an update on the requirement to remove the partitioning curtain in the hall.
  - b. Any maintenance or other Issues.
5. **Pavilion:**
  - a. Any maintenance or other Issues.
6. **Parish Hall.**
  - a. To discuss the way forward with the Benson Parish Hall Regeneration project.
  - b. To note that outline specification for the replacement Public Announcement (PA) system has been ratified and that the clerk is in the process of obtaining quotes.
  - c. To receive a report and to discuss the issues with the installation of the new parish hall sliding main doors.
  - d. To receive a report and discuss the secure storage of the Benson United Football Club (BUFC) folding goalposts.
  - e. Any maintenance or other Issues.
7. **General Items:**
  - a. To receive an update on the continuing review of updated hire forms and discuss any additional requirements.
  - b. To receive an update on the implementation of the new halls hire rates.
  - c. To receive an update on the maintenance and work being done to comply with the fire risk assessment.
8. **Any Other Items to Note or for the Next Agenda.**
9. **Date of Next Meeting.** Thursday 3<sup>rd</sup> November 2016.

A handwritten signature in black ink, appearing to read 'PEldridge'.

P Eldridge  
Parish Clerk  
7<sup>th</sup> October 2016