

**Benson Parish Council Halls Committee meeting to be held
on Thursday 18th October 2018 at 7.30pm in the Parish Hall Lounge**

Councillors are reminded to sign the attendance register.

AGENDA

1. **Apologies.**
2. **Declarations of Interest.** – Members must ensure that they complete the Declaration of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or stay in the meeting to make representations and then leave the meeting prior to any considerations or determinations of the item).
3. **Public Session.** To allow members of the public to ask questions and address the Chairman. (It should be noted that the time allocated for the public session is a total of 10 minutes for all those wishing to speak as per council Standing Orders para 1.e.).
4. **Youth Hall.**
 - a. Update on flooring
 - b. Lease of Youth Hall land
 - c. Any maintenance or other issues
5. **Pavilion:**
 - a. Any maintenance or other Issues
6. **Parish Hall.**
 - a. Water Tank installation update
 - b. Fire Escape Routes
 - c. To receive an update from the Parish Hall Extension Working Group
 - d. Any maintenance or other issues
7. **Budget monitoring to date, and 2019/20 budget requirements and project proposals**
8. **Engagement of a Building Surveyor**
9. **Any Other Items to Note or for the Next Agenda.**
10. **Date of Next Meeting. TBC**

Elizabeth Lemaire
Clerk
11th October 2018