

Minutes of the Benson Parish Council Halls Committee meeting held on Tuesday 11th September 2018 at 7.00pm in the Parish Hall Lounge

Present: Cllr T McTeague Chair Cllr R Jordan
Cllr F Lovesey Cllr C Robinson

Proper Officer: E Lemaire

1. **Apologies.** Cllr M Winton

2. **Declarations of Interest.** – Members must ensure that they complete the Declaration of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or stay in the meeting to make representations and then leave the meeting prior to any considerations or determinations of the item)

None

3. **Public Session.** To allow members of the public to ask questions and address the Chairman. (It should be noted that the time allocated for the public session is a total of 10 minutes for all those wishing to speak as per council Standing Orders para 1.e.).

No public present

4. **Youth Hall.**

- a. Update on flooring problem
There has been no response from Kennington flooring since the Halls Managers meeting with the specialist onsite. **Action:** Clerk to write to Kennington to request that this matter be given urgent attention.
- b. Any maintenance or other Issues
No Maintenance or issues.

5. **Pavilion:**

- a. Any maintenance or other Issues
No Maintenance or issues.

6. **Parish Hall.**

- a. Water Tank
Replacement water tanks to be installed week commencing 1st October 2018.
Office to arrange relocating office furniture during the works and signage redirecting visitors to the parish office.
- b. Fire Escape Routes
Halls manager to talk to Jason from Executive fire alarms.
- c. To receive an update from the Parish Hall Extension Working Group
The working group are looking to apply for grant funding once tenders come back.
Action: Clerk to circulate example grant forms to Halls committee for input on

completing the form.

Action: Cllr C Robinson to give the Clerk contact details for Solicitors.

d. Any maintenance or other issues

No Maintenance or issues.

7. Halls Booking System

To be extended for a further year at the end of the free trial.

8. Engagement of a Building Surveyor

Action: Cllr C Robinson to share building surveyor contact details and Clerk to contact

9. Proposed new Community Building

The current facilities are not enough to meet the needs of the expanding village and a new facility is needed in addition to the current facilities. The committee would like feedback from the Neighbourhood Plan Delivery Group and CALA on progress with the new Community Building plans.

The Youth Hall site is not currently secure, and Cllr C Robinson reported having spoken to Rev'd Dr Patrick Gilday who expressed willingness to consider giving the Parish Council a new 99-year lease of the land. The committee would like a response from the Church Trustees to present to Full Council at the October meeting as to whether a lease would be given to the Parish Council. **Action:** Clerk to write to Rev'd Dr Patrick Gilday expressing the Halls Committee's interest in obtaining a 99-year lease of the Youth Hall land.

10. Any Other Items to Note or for the Next Agenda.

11. Date of Next Meeting. Thursday 18th October 2018

T. Ellis
Halls Manager
25.09.2018