

**BENSON PARISH COUNCIL
HALLS COMMITTEE
CHAIRMAN'S ANNUAL REPORT
11th May 2017**

I would like to thank the parish staff for their help, support and advice this past year. I would also like to thank my fellow Committee members, and all Councillors, for their continued help and support through the last year.

During the past year, I am pleased to report that on-going areas of repairs and maintenance have been carried out by the parish staff and external contractors.

The halls committee time has been focused on two main areas:

1. Completing the extensive work resulting from the fire inspection recommendations.
2. The plan for the improvements to the parish hall.

There has also been a number of smaller issues that have been resolved or are ongoing as noted below.

The Parish Hall/Pavilion

Completed works to comply with the fire inspection recommendations:

New curtains fitted in the main hall
Automatic door guards
Battery backup installed to current fire panel
Auto dialler
New signage
New office door

Other works carried out:

Call divert system for emergencies
Intercom located on the outside of the building along with a key safe to improve efficacy and security for hall users and parish staff
A new Public Address system has been ratified and budget agreed; we are waiting for the installation date
New doors have been installed to the front of the building
Plans for the hall extension have been submitted to South Oxfordshire District Council
New hire rates have been agreed and introduced to users, this has been done to simplify our charging system

Youth Hall

Following on from the fire report:
New fire alarm system has been installed and new curtains.

Other maintenance issues:
A major water leak was finally resolved after much involvement with Thames water and local trades people. Work was carried out on replacing faulty areas of membrane on the hall floor.

*Cllr Teresa McTeague
Chair*