



Benson Parish Council

Benson Parish Hall, Sunnyside, Benson, Wallingford. OX10 6LZ

Tel: 01491 825038 e-mail: clerk@bensonpc.org.uk

Full Council

Membership:

Councillor William Pattison (Chair), Councillor Patricia Baylis (Vice Chair), Councillor Robert Castelow-Sturges, Councillor David Dawkins, Councillor Rob Jordan, Councillor Fiona Lovesey, Councillor Gavin McLauchlan, Councillor Roger Moore, Councillor Phillip Murray, Councillor Ian Skeels, Councillor Tom Stevenson, Councillor Michael Winton.

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE FULL COUNCIL AT THE PARISH HALL BENSON, TO BE HELD ON THURSDAY 22ND JANUARY 2026 AT 7.30PM.

For Members of the Public wishing to attend the meeting to comment on an agenda item during the public session, please contact the clerk via email at

clerk@benson.org.uk

Nicola Copland
Parish Clerk
16th January 2026.

AGENDA

1. Apologies and absences.

2. Declarations of interest

Members must ensure that they complete the Declaration of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e., to stay in the meeting, to leave the meeting or stay in the meeting to make representations and then leave the meeting prior to any considerations or determinations of the item).

3. To receive written reports from the following:

- a. OCC Cllr G McLauchlan
- b. SODC Cllrs S Cooper and A Powell.

4. Public session

To allow members of the public to ask questions and address the Chair.

(It should be noted that the time allocated for the public session is a total of 10 minutes for all those wishing to speak as per council Standing Orders para 3.f.)

5. Minutes of the last meeting

To approve and sign the minutes of the Full Council meeting on the 16th December 2025 as a true record of the meeting.

6. Exclusion of the Public to discuss an item.

Vote to resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the business, the Press and Public be excluded from the items at the end of this meeting.

7. Updates on previous actions.



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8. Benson Parish Council Committees.

a. Finance and Staffing Committee

- i To receive a report from the Chair of the Finance and Staffing Committee.

b Planning Committee

- i To receive a report from the Chair of the Planning Committee.

c. Halls Committee

- i To receive a report from the Chair of the Halls Committee.

d. Recreation and Lands Committee.

- i To receive a report from the Chair of the Recreation and Lands Committee.

e. Awards Committee.

- i To receive a report from the Chair.

9. Benson Parish Council Working Groups and Outside Bodies

a. Neighbourhood Plan Delivery Team

- i. To receive a report from the Chair of the NPDT WG

b. Parish Events Working Group.

- i To receive a report from the Chair of the Parish Events WG.

c. Transport Representative

- i. To receive a report from the Transport Representative.

d. Communications and Engagement Working Group.

- i. To receive a report from the Chair of the Communications and Engagement WG.

e. Public Art Fund Working group.

- i To receive a report and an update from the Chair of the Public Art Fund WG.

f. CIL Working group.

- i To receive a report from the Chair of the CIL WG

g. Road safety Working group.

- i To receive a report from the Chair of the Road Safety WG

h. Rivermead Working Group.

- To receive a report from the Chair of the Rivermead WG

10. Finance

- a. To approve **and sign** the reconciled bank statements for the current account as of 31st December 2025.
- b. To approve payments for January 2026.
- c. To confirm that a Councillor has checked and signed the monthly invoices.

11. Full Council to consider the following grants.

i **Citizens Advice Bureau**-have requested **£1000** towards their work in providing independent and free legal advice to all members of the public.

ii **St Helen's Church** have requested **£988.49** consisting of **£138.49** for the churchyard mowing costs and **£850.00** towards extensive work on the lime trees.

12. Meeting Dates-

To note the meeting dates for the next year.



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13. To discuss and accept the Planned Preventative Maintenance proposal from Oliver and Lowe to cover the heating systems at both the Parish Hall and the Community Hall. The annual cost is £2601.67 +VAT.

14. Correspondence

- a. To review correspondence received.
- b. To review Parish Office Notes.

15. Questions to the Chair.

Questions should be provided to the Parish Clerk by Monday 12 noon prior to the meeting.

16. Items for Councillors to note.

17. The date of the next Full Council meeting. Thursday 26th February 2026. 7.30pm.

18. Dates of next meetings.

Planning Committee TBA

Finance Committee Tuesday 10th February. 6pm

Halls Committee-Tuesday 17th March 7pm.

Recreation and Lands Committee Thursday 12th March 10.30am.

Awards Committee TBA