



Benson Parish Council

Benson Parish Hall, Sunnyside, Benson, Wallingford. OX10 6LZ

Tel: 01491 825038 e-mail: clerk@benssonpc.org.uk

Full Council

Membership:

Councillor William Pattison (Chair), Councillor Patricia Baylis (Vice Chair), Councillor Robert Castelow-Sturges, Councillor David Dawkins, Councillor Rob Jordan, Councillor Fiona Lovesey, Councillor Gavin McLauchlan, Councillor Roger Moore, Councillor Phillip Murray, Councillor Ian Skeels, Councillor Tom Stevenson, Councillor Michael Winton.

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE FULL COUNCIL AT THE PARISH HALL BENSON, TO BE HELD ON THURSDAY 26th MARCH 2026 AT 7.30PM.

For Members of the Public wishing to attend the meeting to comment on an agenda item during the public session, please contact the clerk via email at

clerk@benssonpc.org.uk

Nicola Copland
Parish Clerk
20th March 2026.

AGENDA

1. Apologies and absences.

2. Declarations of interest

Members must ensure that they complete the Declaration of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e., to stay in the meeting, to leave the meeting or stay in the meeting to make representations and then leave the meeting prior to any considerations or determinations of the item).

3. To receive written reports from the following:

- a. OCC Cllr G McLauchlan
- b. SODC Cllrs S Cooper and A Powell.

4. Public session

To allow members of the public to ask questions and address the Chair.

(It should be noted that the time allocated for the public session is a total of 10 minutes for all those wishing to speak as per council Standing Orders para 3.f.)

5. Minutes of the last meeting

To approve and sign the minutes of the Full Council meeting on the 26th February 2026 as a true record of the meeting.

6. Exclusion of the Public to discuss an item.

Vote to resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the business, the Press and Public be excluded from the items at the end of this meeting.

7. Updates on previous actions.



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8. Benson Parish Council Committees.

a. Finance and Staffing Committee

- i To receive a report from the Chair of the Finance and Staffing Committee.
- ii **Recommendation to Full Council** to pay Cornerstone Barristers a further £2000 + VAT due to the recent Public Inquiry overrunning. This will be paid from the legal fees budget.
FC to note that a further £800+VAT has been paid (out of the agreed PI budget) to the Planning Consultant, for the same reason.
- iii **Recommendation to Full Council** to adopt the updated Risk Register.
- iv **Recommendation to Full Council** to adopt the updated Asset Register.
- v **Full Council to note** that unpaid invoices by Posh Nosh (rented Bobs Corner for baked good stall) are to be written off in the sum of £390. No further business will be undertaken with this company.
- vi **Recommendation to Full Council** that the amended Grant Policy is adopted
- vii **Full Council to Note** that the PC should not use ChatGBT as an AI tool for ethical reasons and this will be written in to the IT policy. SLCC has also advised the same think but for confidentiality reasons.

b Planning Committee

- i To receive a report from the Chair of the Planning Committee.
- ii To note that Cllrs Murray and Skeels replied to the NPPF Consultation.

c. Halls Committee

- i To receive a report from the Chair of the Halls Committee.
- ii To review the updated Terms of Reference.

d. Recreation and Lands Committee.

- i To receive a report from the Chair of the Recreation and Lands Committee.
- ii To review the updated Terms of Reference.

e. Awards Committee.

- i To receive a report from the Chair.

9. Benson Parish Council Working Groups and Outside Bodies

a. Neighbourhood Plan Delivery Team

- i. To receive a report from the Chair of the NPDT WG

b. Parish Events Working Group.

- i To receive a report from the Chair of the Parish Events WG.

c. Transport Representative

- i. To receive a report from the Transport Representative.

d. Communications and Engagement Working Group.

- i. To receive a report from the Chair of the Communications and Engagement WG.

e. Public Art Fund Working group.

- i To receive a report and an update from the Chair of the Public Art Fund WG.

f. CIL Working group.

- i To receive a report from the Chair of the CIL WG

g. Road safety Working group.

- i To receive a report from the Chair of the Road Safety WG



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h. Rivermead Working Group.

To receive a report from the Chair of the Rivermead WG

10. Finance

- a. To approve **and sign** the reconciled bank statements for the current account as of 28th February 2026.
- b. To approve payments for March 2026.
- c. To confirm that a Councillor has checked and signed the monthly invoices.

11. Correspondence

- a. To review correspondence received.
- b. To review Parish Office Notes.

12. To discuss Assertion 10 and adopt the following policies.

- i IT Policy
- ii Information and Data Protection Policy
- iii Information Technology Usage and Security Policy for Councillors.

13. Questions to the Chair.

Questions should be provided to the Parish Clerk by Monday 12 noon prior to the meeting.

14. Items for Councillors to note.

15. The date of the next Full Council meeting. Thursday 23rd April 2026. 7.30pm.

Please note the change for the APM-we will have a presence at the Community Celebration Event-Saturday 16th May 10-1400.

16. Dates of next meetings.

Planning Committee TBA

Finance Committee Tuesday 12th May. 6pm

Halls Committee-Tuesday 6th May 7pm.

Recreation and Lands Committee Thursday 21st May 10.30am.

Awards Committee TBA

17. Confidential Session.

To discuss planning matters.