



Benson Parish Council

Benson Parish Hall, Sunnyside, Benson, Wallingford. OX10 6LZ

Tel: 01491 825038 e-mail: clerk@bensongpc.org.uk

Full Council

Membership:

Councillor William Pattison (Chair), Councillor Patricia Baylis (Vice Chair), Councillor Robert Castelow-Sturges, Councillor David Dawkins, Councillor Rob Jordan, Councillor Fiona Lovesey, Councillor Gavin McLauchlan, Councillor Roger Moore, Councillor Phillip Murray, Councillor Ian Skeels, Councillor Tom Stevenson, Councillor Michael Winton.

COUNCILLORS ARE HEREBY SUMMONED TO ATTEND A MEETING OF THE FULL COUNCIL AT THE PARISH HALL BENSON, TO BE HELD ON THURSDAY 24th SEPTEMBER 2026 AT 7.30PM.

For Members of the Public wishing to attend the meeting to comment on an agenda item during the public session, please contact the clerk via email at

clerk@bensongpc.org.uk

Nicola Copland
Parish Clerk
18th September 2026.

AGENDA

1. Apologies and absences.

2. Declarations of interest

Members must ensure that they complete the Declaration of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e., to stay in the meeting, to leave the meeting or stay in the meeting to make representations and then leave the meeting prior to any considerations or determinations of the item).

3. To receive written reports from the following:

- a. OCC Cllr G McLauchlan
- b. SODC Cllrs S Cooper and A Powell.

4. Public session

To allow members of the public to ask questions and address the Chair.
(It should be noted that the time allocated for the public session is a total of 10 minutes for all those wishing to speak as per council Standing Orders para 3.f.)

5. Minutes of the last meeting

To approve and sign the minutes of the Full Council meetings held on the 23rd July, 14th August and 11th September 2026 as true records of the meetings.

6. Exclusion of the Public to discuss an item.

Vote to resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the business, the Press and Public be excluded from the items at the end of this meeting.

7. Updates on previous actions.

8. Benson Parish Council Committees.



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a. Finance and Staffing Committee

i To receive a report from the Chair of the Finance and Staffing Committee.

ii Recommendation to Full Council- to agree to members of staff signing up to the bike to work scheme with DASH and to facilitate the required payroll administration.

iii Recommendation to Full Council

iv Full Council to note the following-

a-Receipt of final External Auditors report from 2025-26 and the action points contained therein.

b. The NJC (The National Joint Council for Local Government Services) pay award for 2026/27 has been announced as 3.3% increase across all pay scales backdated to 1st April 2026

c. The contractual pay date for all staff will change to 26th of each month
This is because all staff contracts are different and having a single date assists staff with direct debit payments and planning. All staff have agreed.

d. A member of staff has requested to join the LGPS pension scheme effective 1st September 2026

b Planning Committee

i To receive a report from the Chair of the Planning Committee.

c. Halls Committee

i To receive a report from the Chair of the Halls Committee.

d. Recreation and Lands Committee.

i To receive a report from the Chair of the Recreation and Lands Committee.

ii Recommendation to Full Council to appoint Wilson & Scott to repaint the road markings (using the thermoplastic method) at College Farm at a cost of £1211.69+VAT.

iii Recommendation to Full Council a. To procure a replacement roundabout at St Helen's play area from Wickstead at a cost of £8250.00+VAT

e. Awards Committee.

i To receive a report from the Chair.

9. Benson Parish Council Working Groups and Outside Bodies

a. Neighbourhood Plan Delivery Team

i. To receive a report from the Chair of the NPDT WG

b. Parish Events Working Group.

i To receive a report from the Chair of the Parish Events WG.

c. Transport Representative

i. To receive a report from the Transport Representative.

d. Communications and Engagement Working Group.

i. To receive a report from the Chair of the Communications and Engagement WG.

e. Public Art Fund Working group.

i To receive a report and an update from the Chair of the Public Art Fund WG.

f. CIL Working group.

i To receive a report from the Chair of the CIL WG

g. Road safety Working group.

i To receive a report from the Chair of the Road Safety WG.

ii To discuss



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h. **Rivermead Working Group.**

To receive a report from the Chair of the Rivermead WG

i. **Pavilion Working Group.**

To receive a report from the Chair of the Pavilion WG

10. Finance

- a. To approve **and sign** the reconciled bank statements for the current account as of 31st July and August 31st 2026.
- b. To approve payments for August and September 2026.
- c. To confirm that a Councillor has checked and signed the monthly invoices.

11. Correspondence

- a. To review correspondence received.
- b. To review Parish Office Notes.

12. Full Council to resolve that Benson PC hosts the Remembrance Parade on Sunday 8th November 2026.

13. Full Council to resolve that Benson PC appoints OCC to carry out a formal speed survey of areas of the village at a cost of £760+ VAT.

14. Full Council to discuss the purchase of a Sentinel ANPR camera for to facilitate Speed Watch sessions, at a cost of £3995+VAT. Please note we have £2000 left in the budget.

15. Full Council to adopt-The Privacy Policy for Traffic Monitoring Cameras.

16. Questions to the Chair.

Questions should be provided to the Parish Clerk by Monday 12 noon prior to the meeting.

17. Items for Councillors to note.

18 The date of the next Full Council meeting. Thursday 22nd October 2026.

19. Dates of next meetings

Planning Committee TBA

Finance Committee Tuesday 13th October. 6pm

Halls Committee-Tuesday 17th November 7pm.

Recreation and Lands Committee Thursday 19th November 10.30am.

Awards Committee TBA