

BENSON PARISH COUNCIL

Parish Hall, Sunnyside, Benson, Wallingford. OX10 6LZ

Tel: 01491 825038 e-mail: rfo@bensonpc.org.uk

Councillors are hereby invited to attend a meeting of the Benson Parish Council Finance Committee on Tuesday 10th March 2026 at 6.00pm in the Lounge, Parish Hall.

For Members of the Public wishing to attend the meeting to comment on an agenda item during the public session, please contact the rfo via email at rfo@bensonpc.org.uk

Agenda

1. **Apologies and to note absence.**
2. **Declarations of Interest.** – Members must ensure that they complete the Declaration of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or stay in the meeting to make representations and then leave the meeting prior to any considerations or determinations of the item).
3. **Public Session.** To allow members of the public to ask questions and address the Chairman. (It should be noted that the time allocated for the public session is a total of 10 minutes for all those wishing to speak as per council Standing Orders para 1.e.).
4. **Minutes of the last meeting.** To approve the minutes of the Finance Committee meetings held on 9th and 16th December 2025
5. **Committee spend caps** – to review TORs for committees and introduce spend caps
6. **Solar Panels** – to review latest position
7. **Tennis Club** – i To discuss tree roots investigation
ii To review and agree to the updated BTC Constitution.
8. **Grant Policy** – to review proposed amendment
9. **Bike To Work** – to review request from staff member to implement this scheme
10. **Risk Register** – to review the latest risk register
11. **Asset Register** – to review the latest asset register
12. **Council Strategy** – deferred
13. **Bad Debt write offs** – to discuss older debts
14. **Barristers and Planning Consultant Fees** – to approve additional payments due to overrunning Planning Inquiry
15. **Standing Orders and Financial Regs** – to review the latest versions
16. **Vote to exclude the general public from the remainder of this meeting pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 because of the sensitive nature of the business to be transacted under the agenda**
 - i) Staffing Matters
17. **Any Other Business and Items for the Next Agenda**

Date of Next Meeting – 12th May 2026

Anna Field Responsible Finance Officer 25 February 2026