



Benson Parish Council

Benson Parish Hall, Sunnyside, Benson, Wallingford. OX10 6LZ

Tel: 01491 825038 e-mail: clerk@benssonpc.org.uk

Halls Committee

Membership:

Councillor Rob Jordan, Councillor Fiona Lovesey, Councillor Ian Skeels, Councillor Michael Winton
Councillor David Dawkins

Councillors are hereby invited to attend a meeting of the Benson Parish Council Halls Committee, to be held on Monday 14th July 2025 6.30pm in the Parish Hall Committee Room.

For members of the Public wishing to attend the meeting to comment on an agenda item during the public session, please contact the Facilities Manager at halls@benssonpc.org.uk

Tanya Hamilton-Gill
Facilities Manager
8th July 2025

AGENDA

1. Apologies and absences

2. Declarations of interest - Members must ensure that they complete the Declaration of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or stay in the meeting to make representations and then leave the meeting prior to any considerations or determinations of the item)

3. Public session - To allow members of the public to ask questions and address the Chairman. (It should be noted that the time allocated for public participation is a total of 10 minutes for all those wishing to speak as per Council Standing Orders paragraph 3.f.)

4. Minutes of the last meeting

To approve and sign the minutes of the meeting of the Halls Committee held on 10th June 2025 as a true record of the meeting.

5. Parish hall

- a. PA System discussion.
- b. Painting Update
- c. In-post lockers.
- d. Imposing a possible unlocking fee for some hirers.
- e. Door issues.
- f. Line painting.
- g. Halls committee to note, small office to be rented to OALC
- h. Paving repairs.
- i. Stage flooring maintenance.
- j. Heating maintenance contract.
- k. Any Issues.

6. Youth Hall

- a. General update



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- b. Any issues

7. Pavilion

- a. Update on Dead legging.
- b. Any Issues

8. Community Hall

- a. Installation of fire shutters, update.
- b. Kitchen cooker.
- c. Discuss possible purchase of a PA System,
- d. Any Issues

9. Overflow Car park

- a. Any other issues

10. Any other business

11. Items for Councillors to note and for the next agenda.

12. Date of next meeting - tbc