



Benson Parish Council

Benson Parish Hall, Sunnyside, Benson, Wallingford. OX10 6LZ

Tel: 01491 825038 e-mail: clerk@bensonpc.org.uk

Halls Committee

Membership:

Councillor Rob Jordan, Councillor Fiona Lovesey, Councillor Ian Skeels, Councillor Michael Winton
Councillor David Dawkins

Councillors are hereby invited to attend a meeting of the Benson Parish Council Halls Committee, to be held on Tuesday 5th May 2026 7pm in the Parish Hall Lounge room.

For members of the Public wishing to attend the meeting to comment on an agenda item during the public session, please contact the Facilities Manager at halls@bensonpc.org.uk

Tanya Hamilton-Gill
Facilities Manager
28th April 2026

AGENDA

1. Apologies and absences

2. Declarations of interest - Members must ensure that they complete the Declaration of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or stay in the meeting to make representations and then leave the meeting prior to any considerations or determinations of the item)

3. Public session - To allow members of the public to ask questions and address the Chairman. (It should be noted that the time allocated for public participation is a total of 10 minutes for all those wishing to speak as per Council Standing Orders paragraph 3.f.)

4. Minutes of the last meeting

To approve and sign the minutes of the meeting of the Halls Committee held on 24th March 2026 as a true record of the meeting.

5. Review actions from the last meeting.

6. Parish hall.

- a. To discuss quotation received for fire door maintenance.
- b. To note, FM to inform the committee of the findings from the overnight carparking monitoring.
- c. Discuss ANPR carparking and note the following R&L item from April's Full Council meeting, - 'Council to note that all external areas are under the control of this committee'.
- d. Any Issue.

7. Pavilion

- a. Update on the pavilion project.
- b. Any Issues.

8. Community Hall

- a. Kitchen cooker- FM to update committee on progress.
- b. Any Issues



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- 9. Overflow Car park**
 - a. Any other issues
- 10. Any other business-**
- 11. Items for Councillors to note and for the next agenda**
- 12. Date of next meeting – Tuesday 7th July 2026 7pm**