



## **Benson Parish Council**

Benson Parish Hall, Sunnyside, Benson, Wallingford. OX10 6LZ

Tel: 01491 825038 e-mail: [clerk@benssonpc.org.uk](mailto:clerk@benssonpc.org.uk)

## **Halls Committee**

Membership:

Councillor Rob Jordan, Councillor Fiona Lovesey, Councillor Ian Skeels, Councillor Michael Winton  
Councillor David Dawkins

**Councillors are hereby invited to attend a meeting of the Benson Parish Council Halls Committee, to be held on Tuesday 8<sup>th</sup> September 2026 at 7pm in the Parish Hall Lounge room.**

**For members of the Public wishing to attend the meeting to comment on an agenda item during the public session, please contact the Operations Officer at [halls@benssonpc.org.uk](mailto:halls@benssonpc.org.uk)**

Zoe McLauchlan  
Operations Officer  
2<sup>nd</sup> September 2026

## **AGENDA**

- 1. Apologies and to note absences.**
- 2. Declarations of interest** - Members must ensure that they complete the Declaration of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or stay in the meeting to make representations and then leave the meeting prior to any considerations or determinations of the item)
- 3. Public session** - To allow members of the public to ask questions and address the Chairman. (It should be noted that the time allocated for public participation is a total of 10 minutes for all those wishing to speak as per Council Standing Orders paragraph 3.f.)
- 4. Minutes of the last meeting**  
To approve and sign the minutes of the meeting of the Halls Committee held on 7<sup>th</sup> July 2026 as a true record of the meeting.
- 5. Review actions** from the last meeting.
- 6. Parish hall.**
  - a. To receive an update on fire door maintenance and further work to be carried out.
  - b. Any Issue.
- 7. Pavilion**
  - a. Update on the Pavilion project.
  - b. Any Issues.
- 8. Community Hall**
  - a. Issue of Community Hall being overly hot through the heatwave – discuss possible solar panels.
  - b. Any Issues
- 9. Budget**
  - a. Discuss items/issues for the 2027-2028 budget. A reminder to let Anna/Zoe know of any items by 1<sup>st</sup> October.



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b. Any Issues

**10. Any other business**

**11. Items for Councillors to note and for the next agenda**

**12. Date of next meeting – Tuesday 17<sup>th</sup> November**