



Benson Parish Council

Benson Parish Hall, Sunnyside, Benson, Wallingford. OX10 6LZ

Tel: 01491 825038 e-mail: clerk@bensongpc.org.uk

Halls Committee

Membership:

Councillor Rob Jordan, Councillor Fiona Lovesey, Councillor Ian Skeels, Councillor Michael Winton
Councillor David Dawkins

Councillors are hereby invited to attend a meeting of the Benson Parish Council Halls Committee, to be held on Tuesday 22nd September 2026 at 7pm in the Parish Hall Lounge room.

For members of the Public wishing to attend the meeting to comment on an agenda item during the public session, please contact the Operations Officer at halls@bensongpc.org.uk

Zoe McLauchlan
Operations Officer
16th September 2026

AGENDA

- 1. Apologies and to note absences.**
- 2. Declarations of interest** - Members must ensure that they complete the Declaration of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or stay in the meeting to make representations and then leave the meeting prior to any considerations or determinations of the item)
- 3. Public session** - To allow members of the public to ask questions and address the Chairman. (It should be noted that the time allocated for public participation is a total of 10 minutes for all those wishing to speak as per Council Standing Orders paragraph 3.f.)
- 4. Minutes of the last meeting**
To approve and sign the minutes of the meeting of the Halls Committee held on 7th July 2026 as a true record of the meeting.
- 5. Review actions** from the last meeting.
- 6. Parish hall.**
 - a. To receive an update on fire door maintenance and further work to be carried out.
 - b. To review acoustic panels quote and agree next steps.
 - c. Consider letter from Indoor Bowls club re: ongoing costs.
 - d. Any Issue.
- 7. Pavilion**
 - a. Update on the Pavilion project.
 - b. Review quotes for plumbing work to replace mixer valve and descale.
 - c. Any Issues.
- 8. Community Hall**
 - a. Issue of Community Hall being overly hot through the heatwave – discuss possible solar panels.
 - b. Any Issues



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9. Budget

- a. Discuss items/issues for the 2027-2028 budget. A reminder to let Anna/Zoe know of any items by 1st October.
- b. Agree 3 year lift renewal agreements moving forward for Parish Hall and Community Hall.
- c. Consider resurfacing floors in kitchen and toilets.
- d. Signage for Community Hall and room name labels
- e. Any Issues

10. Any other business

11. Items for Councillors to note and for the next agenda

12. Date of next meeting – Tuesday 17th November